

University Preparation School at CSU Channel Islands
1099 Bedford Drive, Camarillo, CA 93010

APPROVED Minutes for the Meeting held on Friday, December 10, 2021
Virtual Via ZOOM

I. Opening Procedures

- A.** Call to Order: The regular meeting of the Board of Directors of the University Preparation School at CSU Channel Islands was called to order by Jesus Torres at 1:35

B. Adoption of Agenda

Moved by Jeanne Adams Seconded by Talya Drescher

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams	x			
Regina Carver	x			
Talya Drescher	x			
Marlo Hartsuyker	x			
Brian Sevier	x			
Jesus Torres	x			
Lindsay Walker				x

- C. Pledge of Allegiance-**Led by Mrs. Goodson's 6th grade class

D. Roll Call Present Absent

Board Members

Jeanne Adams	<u> x </u>	<u> </u>
Regina Carver	<u> x </u>	<u> </u>
Talya Drescher	<u> x </u>	<u> </u>
Marlo Hartsuyker	<u> x </u>	<u> </u>
Brian Sevier	<u> x </u>	<u> </u>
Jesus Torres	<u> x </u>	<u> </u>
Lindsay Walker	<u> </u>	<u> x </u> late

Administration

Charmon Evans	<u> x </u>	<u> </u>
Darlene Hale	<u> </u>	<u> x </u>
Veronica Solorzano	<u> x </u>	<u> </u>

E. Board Action Item: Pursuant to Government Code Section 54953(e)

The Charter School Board of Directors determines, in accordance with Government Code Section 54953(e)(1)(B), that meeting in person would present imminent risks to the health or safety of attendees. Pursuant to Government Code Section 54953(e)(3), the Board has also reconsidered the circumstances of the State of Emergency declared by the Governor on March 4, 2020 and finds the State of Emergency continues to directly impact the ability of the Directors to meet safely in person and/or that State or local officials continue to impose or recommend measures to promote social distancing.

Director's Recommendation: The Executive Director recommends approval of Government Code Section 54953.

Moved by *Brian Sevier* Seconded by *Talya Drescher*

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams	x			
Regina Carver	x			
Talya Drescher	x			
Marlo Hartsuyker	x			
Brian Sevier	x			
Jesus Torres	x			
Lindsay Walker				x

F. Public Comments – This is a chance for any members of the public in attendance to speak to the Board on items not included on the agenda. Board members are limited in their response pursuant to the Brown requirements.

If you would like to make a public comment, you will need to raise your hand in zoom. You then will be called on by the board president.

NONE

G. Directors Reports

Veronica-Distinguished Dolphin assembly took place yesterday for the middle school students. Students are recognized in 4 categories. Although our campus is currently closed to parents, we devised a plan to televise the assembly to parents via ZOOM. Students were happy to see their parents. Ninety students were recognized. Very successful great way to celebrate our students.

Charmon-4th and 5th grade students participating in a “Wax Museum”. Students chose the person they impersonated and dressed in a costume matching that person. Visitors were able to hear about the people the students selected. The dual students used their second language!

Next Wednesday, the PTSA meeting will be followed by a parent workshop with Soul Shoppe. We had our first rainy day yesterday. We have worked hard to not have kids indoors without masks. Today we have 3 Covid cases. Every class left half their students in the class and the other half were sent to the MPR. Admin ran the MPR, campus supervisors were in classrooms. We were very impressed

with the students in the MPR. Prop 39, the district accepted our numbers for the 2022-2023 projections. By February 1st they will send their proposal. The Esser Plan we approved has been sent to the county, they had a few suggestions to change. Charmon updated and sent back. One more week of school, heading toward Winter Break!

H. Board Reports, Correspondence, and Communications

None

I. Advisory and Auxiliary Reports

1. School Site Council

Has not met, we don't meet in December.

2. ELAC

We had participants! We assembled a board! Nice turnout at the meeting, made personal calls to parents. No meeting in December.

3. Parent, Teacher, Student Association

Darlene is not here. General meeting next Wednesday.

II. Regular Session

A. Consent Agenda

All items on the Consent Agenda are to be approved as one motion unless a Board member requests separate action on a specific item. Each item approved shall be deemed to have been read in full and adopted as recommended.

1. Minutes of the November 18, 2021, Regular Board Meeting

2. New Hires for the 2021-2022 school year

3. Ratify additional Psych services contract with VCOE

4. Purchases to Ratify

Moved by Brian Sevier Seconded by Jesus Torres

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams	x			
Regina Carver	x			
Talya Drescher	x			
Marlo Hartsuyker	x			
Brian Sevier	x			
Jesús Torres	x			
Lindsay Walker				x

B. Items for Action, Discussion and or Information

1. Topic/Agenda Item: Elections for the Board of Directors January 2022-December 2022, President, Vice President, Treasurer and Secretary

Personnel Involved: Charmon Evans

Fiscal Implications:

Impact on School Mission, Vision or Goals, (If Any):

Options or Solutions (If applicable):

Director's Recommendation: It is recommended the Board of Directors elect a President, Vice President, Treasurer and Secretary from January 2022-December 2022. A short discussion followed. New slate:

President: Talya Drescher

Vice President: Jesus Torres

Treasurer: Jeanne Adams

Secretary: Regina Carver

Moved by Marlo Hartsuyker Seconded by Brian Sevier

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams	x			
Regina Carver	x			
Talya Drescher	x			
Marlo Hartsuyker	x			
Brian Sevier	x			
Jesus Torres	x			
Lindsay Walker				x

2. Topic/Agenda Item: Review and Approval of the Board of Director Calendar for 2022

Personnel Involved: Charmon Evans

Fiscal Implications:

Impact on School Mission, Vision or Goals, (If Any):

Options or Solutions (If applicable):

Director's Recommendation: The Executive Director recommends approval of the Board of Director Calendar for 2022. A lengthy discussion followed. It was decided to keep the evening meeting, however, only have those in May, June, and August.

Moved by Jesus Torres Seconded by Jeanne Adams

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams	x			
Regina Carver	x			
Talya Drescher	x			
Marlo Hartsuyker	x			
Brian Sevier	x			
Jesus Torres	x			
Lindsay Walker				x

3. Topic/Agenda Item: Review and Approval of the October Financials

Personnel Involved: Lisa Boulos/Charmon Evans

Fiscal Implications:

Impact on School Mission, Vision or Goals, (If Any):

Options or Solutions (If applicable):

Director's Recommendation: The Executive Director recommends approval of the October Financials. Lisa explained that these are the same as the 1st Interim. A short discussion followed.

Charmon Evans

Executive Director

Moved by Jeanne Adams Seconded by Brian Sevier

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams	x			
Regina Carver	x			
Talya Drescher	x			
Marlo Hartsuyker	x			
Brian Sevier	x			
Jesús Torres	x			
Lindsay Walker				x

4. Topic/Agenda Item: Review and Approval of First Interim

Personnel Involved: Lisa Boulos/Charmon Evans

Fiscal Implications:

Impact on School Mission, Vision or Goals, (If Any):

Options or Solutions (If applicable):

Director's Recommendation: The Executive Director recommends approval of the First Interim. Lisa went over the First Interim report. A short discussion followed.

Charmon Evans

Executive Director

Moved by Marlo Hartsuyker Seconded by Brian Sevier

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams	x			
Regina Carver	x			
Talya Drescher	x			
Marlo Hartsuyker	x			
Brian Sevier	x			
Jesús Torres	x			
Lindsay Walker				x

5. Topic/Agenda Item: Review and Approval of the 2020-2021 Financial Audit

Personnel Involved: Charmon Evans, Regina Carver, Brian Sevier, and Jesus Torres

Fiscal Implications:

Impact on School Mission, Vision or Goals, (If Any):

Options or Solutions (If applicable):

Director's Recommendation: The Executive Director recommends approval of the 2020-2021 Financial Audit. The audit committee recommends approval of the 2020-2021 Financial Audit

Charmon Evans

Executive Director

Moved by Talya Drescher Seconded by Jeanne Adams

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams	x			
Regina Carver	x			
Talya Drescher	x			
Marlo Hartsuyker	x			
Brian Sevier	x			
Jesús Torres	x			
Lindsay Walker				x

6. Topic/Agenda Item: Review and Approval of the Educator Effectiveness Grant Plan

Personnel Involved: Charmon Evans

Fiscal Implications:

Impact on School Mission, Vision or Goals, (If Any):

Options or Solutions (If applicable):

Director's Recommendation: The Executive Director recommends approval of the Educator Effectiveness Grant Plan. Charmon stated, based on advice we are going to keep vague. We will bring back to review, not using until ESSER funds are exhausted.

Charmon Evans

Executive Director

Moved by Marlo Hartsuyker Seconded by Jesus Torres

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams	x			
Regina Carver	x			
Talya Drescher	x			
Marlo Hartsuyker	x			
Brian Sevier	x			
Jesús Torres	x			
Lindsay Walker	x			

7. Topic/Agenda Item: Review and Approval of Community position candidate Roberto Martinez for consideration of board vacancy.

Personnel Involved: Charmon Evans

Issues Involved/Fiscal Implications (If Any):

Impact on School Mission, Vision or Goals, (If Any):

Options or Solutions (If applicable):

Director's Recommendation: Administration recommends approval of moving forward for consideration of Board vacancy. A short discussion followed. Roberto Martinez will join the board.

Charmon Evans
Executive Director

Moved by Jesus Torres Seconded by Lindsay Walker

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams	x			
Regina Carver	x			
Talya Drescher	x			
Marlo Hartsuyker	x			
Brian Sevier	x			
Jesus Torres	x			
Lindsay Walker	x			

III. Board of Directors Announcements/Remarks

Thank You Jesus for serving as the president of the board.

IV. Future Agenda Items: Next Meeting, January 28, 2022

V. Adjournment: 3:47

